



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

MARKIAN AUTO CARE CENTER
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2024-12-0760** are already approved so **NOTICE** is given to **MARKIAN AUTO CARE CENTER** for the purchase of **repair of Toyota Hi-Ace SGB 960 requested by R. San Jose - PPF with PR No. 2024-11-2205**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : **DEC 17 2024**

Name of the Representative of the of the Bidder: **MARKIAN AUTO CARE CENTER**

Authorized Signature: Wendy Dela Rosa